

# **APPLICATION FORM**

for

HUB CITY

Completed Application Form should be sent to <u>hubcity@defenddefenders.org</u>, including a copy of your passport or national ID.

# 1. PERSONAL DETAILS

Please note that information contained herein is strictly confidential and is requested for the sole purpose of processing your application. No information will be used without the human rights defender's consent.

Full Name of Applicant: Organisation (if any): Position (if any) Country of origin: Country of residence (if different): Address: Date of Birth (dd/mm/yy): Gender: Nationality<sup>1</sup>: Place of Birth: E-mail address: Phone number: Jitsi or Skype ID: Preferred communication<sup>2</sup>:

# 2. Professional details and details of the situation

- Describe your human rights work (please include clear dates and, if available, links or articles related to your human rights work)
- Describe in detail the context of the situation you are in that lead you to make this request.

(please ensure you provide factual details and any other relevant information as to why relocation is necessary.)

- Where do you think is the safest place for your relocation and why? (*Please include your security plan for the relocation*)
- What are the activities you intend to do once you have been relocated and how long do you think you will be staying?

<sup>1</sup> Please attach to this application a copy of your Passport, or national ID.

<sup>2</sup> Please indicate the safest way for us to contact you.

- What kind of expertise or skills could you offer the host city? How would they benefit from adding you to their community? (*you can list any skills and other expertise you feel you can offer*)
- How will you ensure your safe return? Will you be able to go back to your home country? (if yes *please provide a strategy of how to support security measures/plans in the context of a return*)
- What is your long-term plan after the relocation programme to ensure self-sustainability?
- In case returning to your country is not possible for you, what will your plan be?

Please note that, if your application is approved, then Reporting Guidelines and an Agreement Contract will be sent to you in order to finalise the process.

# 3. Budget

\*Please note that copies of any original supporting documentation related to flights, tickets and accommodation costs will be needed.

Unit value	Per unit/ Month	Total

4. **References**<sup>3</sup>

<sup>3</sup> References will be contacted to support/endorse your request

Please provide contact details of references who could support the request: they have to be well known within the human rights community in your country or internationally, know about your human rights work and know about your current situation as result of your work.

#### **Reference 1:**

Name: Telephone: Email: Postal Address: Relationship to applicant:

#### Reference 2:

Name:
Telephone:
Email:
Postal Address:
Relationship to applicant:

# Reference 3:

Name:
Telephone:
Email:
Postal Address:
Relationship to applicant:

# Important:

Please, send this document with all attachments to <u>hubcities@africandefenders.org</u> If you believe encrypted e-mail is necessary and know how to use PGP encryption, do not hesitate to contact us for our PGP key.

If you want to send us the document encrypted, but do not have the software, please look at the following websites:

General information about Digital Security: <u>https://www.digitaldefenders.org/digitalfirstaid/</u> <u>https://www.apc.org/en/irhr/digital-security-firs-aid-kit</u>

Information on emailing encrypted <u>https://securityinabox.org/en/guide/gpg4usb/window</u>